

RFP# DHAL06-002
Addendum #3

QUESTION: Section 1.203 – Reporting. This provision does not seem to apply to this type of RFP for online databases.

ANSWER: This section does not apply. It can be ignored.

QUESTION: Section 2.109 – Call Center Disclosure. This provision does not seem to apply to this type of RFP for online databases.

ANSWER: This section does not apply. It can be ignored.

QUESTION: Section 2.203 – Possible Progress Payments. This provision does not seem to apply to this type of RFP for online databases.

ANSWER: This section does not apply. It can be ignored.

QUESTION: Section 3.005 – Where can we find the annual representations and certifications that need to be submitted.

ANSWER: Page 29. Article 3 – Certifications and Representations.

QUESTION: Section 3.401 – Small Business Representation. Please provide the criteria to qualify as a small business concern.

ANSWER: According to the Small Business Administration, Section 511120 – Periodical Publishers – a business is considered small if it has 500 employees or less.

QUESTION: Section 3.508 – Use Tax. Please provide clarification on the tax requirements on the Contractor since Section 2.304 (TAXES) states that the State is tax exempt and it is our understanding that no taxes are levied on Internet Subscription Services.

ANSWER: This section does not apply. It can be ignored.

QUESTION: Section 3.509 – Tax Excluded From Price. Please provide clarification on the tax requirements on the Contractor since Section 2.304 (TAXES) states that the State is tax exempt and it is our understanding that no taxes are levied on Internet Subscription Services.

ANSWER: This section does not apply. It can be ignored.

QUESTION: Section 4.003 – Double sided on Recycled Paper. Please confirm if the use of recycled paper and double sided printing is a preference or a requirement.

ANSWER: It is a recommendation.

QUESTION: Please advise where Section I resides in the RFP.

ANSWER: Section I is Article I.

QUESTION: How should the vendor's price proposal be submitted?

ANSWER: See Addendum #2.

QUESTION: Where should Appendix A be submitted?

ANSWER: Follow the order given in the RFP.

QUESTION: The information in Appendix A and Article 3 seem to duplicate the information requested under Sections 4.301 and 4.302. Is a response to Section 4.301 and 4.302 required in addition to providing responses to Appendix A and Article 3?

ANSWER: Provide in both formats.

QUESTION: Where should the Content Description for each of the proposed databases (requested on page 5) and the Data Access and Technical Requirements matrices (requested on page 6) go in our response?

ANSWER: Follow the order given in the RFP.

QUESTION: Are vendors required to register online as part of the bidding process?

ANSWER: Not as part of the bidding process, but will be asked to register for payments if awarded a contract.

QUESTION: May we create an additional category for niche products that is separate and apart from the categories that are presented in the RFP in light of the encouragement offered in the RFP for bidders with unique or niche content to participate?

ANSWER: Yes.

QUESTION: May we provide a URL that will give direct access to the required title lists or should we provide the list in CD format?

ANSWER: Provide in CD format.